



# অসম গ্রামীণ বিকাশ বেঙ্ক ASSAM GRAMIN VIKASH BANK

(A joint undertaking of Govt. of India, Govt. of Assam & Punjab National Bank)

Head Office: Adams Plaza, Christian Basti, Guwahati –781005 (Assam)

Phone No : 0361-2340018

Web site: www.agvbank.co.in; e-mail: agvbank @ yahoo. co. in

AGVB/PER/GEN/193/79/2024-25

Date 21.02.2025

## NOTICE

It is for information of all concerned that, the roll nos. of the candidates allotted by IBPS to Assam Gramin Vikash Bank under CRP RRB XIII for the posts of JMG Officer Scale-I & MMG Officer Scale II (Specialist & GBO) are to undergo Photo, Iris & Document verification/ Pre Joining formalities on **12.03.2025** at Vivekananda Kendra Institute of Culture, Uzanbazar, MG Road, Guwahati-1 as time schedule mentioned in **Annexure B**.

Candidates will have to get themselves duly examined by **Apollo Medical Centre, Subham Building, Block-H, adjacent to NEEPCO building, R.G. Baruah Road, Guwahati** on **11.03.2025** as per **Annexure A** (Medical Certificate format is enclosed as Annexure C), the cost of which is to be borne by the candidate concerned.

SL No	Post	Date	Activity	Venue
1	JMG Officer Scale-I & MMG Officer Scale -II	11 <sup>th</sup> Mar 2025	Medical Check up	Apollo Medical Centre
		12 <sup>th</sup> Mar 2025	Pre joining formalities / Execution of Bond	Vivekananda Kendra Institute of Culture, Uzanbazar, M G Road, Guwahati 781001

Only those candidates, whose pre joining formalities are completed successfully will be issued offer of appointment. Posting orders will be sent through individual mail to the candidates who will accept our offer and a list will be uploaded in Bank's website along with the information of joining date.

It may please be noted that candidates should come prepared on the day of Photo, Iris & Document verification/Pre Joining formalities with the following documents/certificates in original along with the photocopies of the same:

1. Print out of the original e-mail / notice sent by IBPS, Mumbai intimating about one's allotment to Assam Gramin Vikash Bank for offer of appointment in the post concerned.
2. Print-out of the filled-in application form with photograph, duly signed.
3. Secondary School Certificate/School leaving certificate for proof of age.
4. Mark sheet (Year wise) showing specifically the subjects studied including the local language of the state and certificates in support of educational qualification viz. SSC/HSC/Graduation/Post graduation/ Professional/Research qualification, etc.
5. Caste certificate from the Competent Authority in prescribed format in case of candidates belonging to SC/ST/OBC (Non-Creamy Layer)/EWS. The caste/tribe, for which reservation is claimed, must be in the list of scheduled caste/tribe, OBC, as notified by Government.
6. Certificate of Disability issued in the prescribed format by the Medical Board of at least three doctors constituted by the Government clearly specifying the category and degree of disability, in case of differently-abled persons.
7. Discharge Certificate/Proforma A for Released/Retired Personnel, in case of candidates serving in the Defense Services.
8. Photo identity proof and Address Proof.
9. Police verification report for place of domicile and criminal record (within 3 months of joining).
10. Unconditional and satisfactory discharge/release certificate from present employer, in case of candidates already employed. No lien or quasi-lien service will be accepted.
11. Five copies (four passport size and one postcard size) of color photograph similar to that submitted at the time of CRP RRB XIII, signed on the back by a ball pen and name written thereon.
12. Any other relevant document.
13. Candidates may also approach Apollo Medical Centre Authority for earlier medical health checkup as per convenience of Apollo Medical Centre Authority (contact details 7577005558 / 9706926298).

### Other document to be submitted:

1. The candidates are required to execute an indemnity bond (format enclosed as Annexure D) on a non-judicial stamp paper of Rs. 1000/- only for continuing of minimum of three years of service, failing which an amount of Rs. 1,50,000.00 (Rupees one lakh fifty thousand) with interest equivalent to Bank's existing MCLR, from the date of breach of the conditions of agreement till payment must be made, apart from giving the employer Bank a three month's/one month's notice (as per Service Regulations of the Bank) intimating his/her intention to resign from the service of the Bank. For this purpose, one "Surety" (preferably natural guardian) must accompany the candidate for signing and execution of the bond on the day of pre joining formalities along with KYC documents of the "Surety" in original and photocopy as well. All candidates should come with the indemnity bond duly typed in stamp paper which will be executed on above date. **Non judicial stamp paper of the state of Assam, without notarized and purchased in the name of the candidate (1st party and Bank as 2nd party) will only be acceptable**
2. All Documents like **Specimen Signature Card/ Fidelity and Secrecy Bond/ Biodata/ Application for Digital I-Card** should be completely filled up before attending the pre joining formalities



General Manager

## ANNEXURE A

<b>Roll nos. Of candidates for Medical Check Up on 11.03.2025</b>			
1291000164	1271000070	1261002009	09.00 AM- 11.00 AM
1261005021	1281000446	1261004853	
1261004169	1251000830	1251001216	
1261001098	1271000507	1251000641	
1261000349	1281000412	1261004479	
1271000296	1261004254	1261002822	
1261001866	1251000023	1251001016	
1291000158	1251000608	1271000755	
1251000777	1261000794	1261003533	
1261003341	1251000530	1261003906	
1261001996	1281000445	1281000957	
1261003885	1251000586	1281000907	
1261004338	1251000032	1261003335	
1251000673	1271000617	1291000361	
1261002112	1281000731	1261003284	
1261003383	1251000027	1261004162	
1261005016	1261001584	1261003516	
1271000856	1251000177	1271000536	
1291000556	1251000632	1291000142	
1281000420	1261005062	1251000538	
1251000200	1261004684	1261004840	01.30PM-03.30 PM
1281000559	1251000619	1261003348	
1261004010	1261004760	1251001146	
1261001662	1261000025	1251000840	
1261003694	1271000053	1261003514	
1261003855	1251000055	1261003979	
1261000588	1261004005	1261000423	
1271000127	1251001141	1261002834	
1261000620	1291000697	1281000498	
1291000178	1251001244	1261004301	
1251001246	1261002860	1261000022	03.30 PM-05.30 PM
1261004985	1261000807	1291000421	
1261004327	1261000093	1291000320	
1261002305	1261002835	1261004370	
1251001423	1251001174	1251000547	
1261001727	1263000015	1263000329	
2673000085	1263000201	2483000507	
1263000076	1593000009	1263000339	
1443000137	2133000012	1263000128	
1263000335	1713000034	2473002050	
2523000338		1553000188	
1263000259		2753001113	



## Annexure B

<b>Roll nos. of candidates along with time slot for Document Verification on 12.03.2025</b>			
<b>TABLE 1</b>	<b>TABLE 2</b>	<b>TABLE 3</b>	<b>Time Schedule</b>
1291000164	1271000070	1261002009	09.00 AM- 11.00 AM
1261005021	1281000446	1261004853	
1261004169	1251000830	1251001216	
1261001098	1271000507	1251000641	
1261000349	1281000412	1261004479	
1271000296	1261004254	1261002822	
1261001866	1251000023	1251001016	
1291000158	1251000608	1271000755	
1251000777	1261000794	1261003533	
1261003341	1251000530	1261003906	
1261001996	1281000445	1281000957	11.00 AM-01.00 PM
1261003885	1251000586	1281000907	
1261004338	1251000032	1261003335	
1251000673	1271000617	1291000361	
1261002112	1281000731	1261003284	
1261003383	1251000027	1261004162	
1261005016	1261001584	1261003516	
1271000856	1251000177	1271000536	
1291000556	1251000632	1291000142	
1281000420	1261005062	1251000538	
1251000200	1261004684	1261004840	01.30PM-03.30 PM
1281000559	1251000619	1261003348	
1261004010	1261004760	1251001146	
1261001662	1261000025	1251000840	
1261003694	1271000053	1261003514	
1261003855	1251000055	1261003979	
1261000588	1261004005	1261000423	
1271000127	1251001141	1261002834	
1261000620	1291000697	1281000498	
1291000178	1251001244	1261004301	
1251001246	1261002860	1261000022	03.30 PM-05.30 PM
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1261004327	1261000093	1291000320	
1261002305	1261002835	1261004370	
1251001423	1251001174	1251000547	
1261001727	1263000015	1263000329	
2673000085	1263000201	2483000507	
1263000076	1593000009	1263000339	
1443000137	2133000012	1263000128	
1263000335	1713000034	2473002050	
2523000338		1553000188	
1263000259		2753001113	



**MEDICAL EXAMINATION REPORT**

Candidate proposed to be appointed as

Officer / Office Assistant (M)

- 1. Name :
- 2. Signature of the candidate in full :
- 3. Date of Birth :
- 4. Height (with or without shoe) :

**GIRTH OF CHEST**

- On full expiration :
- On full inspiration :
- Weight (in Kg.) :
- Pulse (Rate, Vel. Tension) :

**GENERAL CONFIRMATION**

- 1. Vision :
- 2. Teeth :
- 3. Hearing :
- 4. Lungs :
- 5. Heart :
- 6. Liver :
- 7. Spleen :
- 8. Tonsil :
- 9. Hernia :
- 10. Hydrocele :
- 11. Glyoosuria :
- 12. Albuminuria :

Any serious type of previous ailment :

IDENTIFICATION MARK :

**CERTIFICATE**

I consider that the candidate Sri/Smt \_\_\_\_\_ is of sound health and good physique / is not suitable physically.

Place:

Date :

(Signature of the Medical Officer)

Designation:

Regd. No.

REMARKS, IF ANY:

**Annexure D**

**( On Non Judicial Stamp of Rs.1000/-)**

**Indemnity Bond In Connection with Employment in the Bank**

This deed of Indemnity is made and executed on this.....day of.....20.....at...  
..... between Mr./Mrs./Ms..... S/o...  
D/o/W/o..... a permanent resident of...  
....., hereinafter referred to as the  
“Employees” which expression shall include his heirs, legal representatives, successors,  
executors, administrators and assigns of the FIRST PART.

AND

Mr./Mrs./Ms.....S/o D/o W/o....  
..... a permanent resident of .....  
.....hereinafter called the “Surety” which term shall include his heirs,  
legal representatives, successors, executors, administrators and assigns of the SECOND  
PART.

AND

Assam Gramin Vikash Bank, a body constituted under the Regional Rural Bank Act, 1976  
having its Head Office at G S Road, Christianbasti, Guwahati -781005, hereinafter referred  
to as the “Employer Bank” which expression shall include its successors in business and  
assigns of the THIRD PART.

WHEREAS party of the first part has been selected for appointment as Officer in the service  
of the “Employer Bank”, party of the third part.

AND WHEREAS pursuant to the above selection an offer of appointment containing the terms  
and conditions of the appointment has been communicated to the party of the first part vide  
letter No.....dated.....

*Signature of the party of the first part*      *Signature of the party of the second part*

AND WHEREAS the party of the first part vide his letter dated ..... has communicated his acceptance of the terms and conditions of the above appointment.

AND WHEREAS one of the terms and conditions of the appointment is that the party of the first part has to serve the party of the third part i.e. "Employer Bank" for a minimum period of three years and has to execute a bond in favour of the "Employer Bank" to that effect.

AND WHEREAS the aforesaid terms and conditions of appointment, the party of the first part hereby undertakes to serve the "Employer Bank" for a minimum period of three years.

AND WHEREAS the party of the second part has agreed to stand as surety for the due performance of the terms and conditions of this Bond / agreement by the party of the first part.

NOW THIS INDENTURE WITNESSTH That in consideration of the above the parties herein above do hereby declare, agree and covenant as follows;

1. The party of the first part further undertakes that in case he/she wishes to resign or leave the services of the "Employer Bank" before the expiry of the aforesaid period of three years, he/she has to indemnify the "Employer Bank" the expenditure incurred on his/her training etc. and pay liquidated damages of Rs.1.50 lac together with interest equivalent to Bank's existing MCLR, from the date of breach of the conditions of agreement till payment, apart from giving the employer Bank a 3 month's/1 months' notice(as applicable) intimating his/her intension to resign or leave the service of the "Employer Bank". Further, in case of any breach of notice under clause 10(1) (b) of Service Regulations, 2018 by the party of the first part, Bank has to be compensated with a sum equal to pay of the party of the first part for the period of notice required by party of the first part in addition to liquidated damages of Rs.1.50 lac.
2. If the party of the first part abandons the service of the Bank before the expiry of 3 years and does not report for duty, the "Employer Bank" before the expiry of the period of 3 years, will have a right to terminate the services of the party of the first part for such action without prejudice to the right of the party of the third part to recover the amount of liquidated damages together with interest as undertaken by the party of the first part as stated herein above of this Indemnity Bond along with the conditions specified under clause 10(1)(b) of Service Regulations, 2018.

*Signature of the party of the first part*

*Signature of the party of the second part*

3. The party of the second part has agreed to stand as surety for the due performance of the terms and conditions of this bond / agreement by the party of the first part.
4. The party of the second part further agrees / undertakes / covenants that in case of commission of breach of terms of this indemnity bond / agreement by the party of the first part, he /she shall jointly and severally pay the "Employer Bank", liquidated damages of Rs. 1.50 lac with interest thereon equivalent to Bank's MCLR along with all expenses, costs and charges from the date of breach of the terms of the bond / agreement till payment thereof.
5. The amount specified above as liquidated damages shall constitute a debt owing to the "Employer Bank" and shall be recoverable from the employee and the surety jointly or severally with interest thereon at the rate specified above from the date of breach of the terms of the bond / agreement till payment along with all expenses, costs, and charges.
6. In pursuance and consideration of the above, the party of the first part and second part and their successors jointly or severally indemnify and keep the Bank indemnified, harmless for the above amount of liquidated damages with further interest, expenses, costs and charges and the said first part and second part jointly and severally and their successors shall also indemnify the Bank the above along with damages which the Bank will incur / suffer due to nonpayment of the same / recovering the same and defending any claim or action or proceeding in this regard.
7. The aforesaid Bond shall remain in full force and effect till the liquidated damages with interest, expenses, and damages are recovered from the first part and second part and their respective successors. In case of payment of the above amount with interest, costs, charges, damages, the said written Bond shall stand cancelled and the first part and the second part and their successors will stand automatically discharged.
8. NOTWITHSTANDING anything contained in this Bond, the "Employer Bank" shall have the right to terminate the appointment / service of the party of the first part by giving him one month's notice or 1 (one) month's salary in lieu of such notice, in case of performance / conduct of the party of the first part is not found satisfactory and without

*Signature of the party of the first part*

*Signature of the party of the second part*

any notice in case if any of the information furnished by him / her based on which the selection and appointment made is found to be incorrect or false, apart from general liability of the employee to be bound by the Assam Gramin Vikash Bank (Officers and Employees) Service Regulations, 2018.

This bond is made, executed and delivered on ..... Day of .....20..... at.....  
..... in presence of the witnesses.

*Signature of the party of the first part*

*Signature of the party of the second part*

*Signature of the party of the third part  
(Name and designation of the signatory)*

WITNESSES:

1. NAME:

S/o,D/o,W/o

ADDRESS:

*Signature of the first witness*

2. NAME:

S/o,D/o,W/o

ADDRESS:

*Signature of the second witness*